



**TUTORS OF LITERACY IN THE COMMONWEALTH**



925 West College Ave ☞ State College, PA 16801

Phone (814) 867-0203 ☞ Fax (814) 867-0483

Email: [literacy@tlcliteracy.org](mailto:literacy@tlcliteracy.org)

Website: [www.tlcliteracy.org](http://www.tlcliteracy.org)

**Bureau of ABLE’s Family Literacy Volunteer Survey Form**

Please complete the following Volunteer Survey form based on your Family Literacy program for the 2006/2007 program year. Please note the sections that request information on general community volunteers and the sections that request information on your parents’ volunteering.

**PROGRAM CONTACT INFORMATION (or attach your business card)**

**Program Name:**

**Program Address:**

**Name of Contact Person:**

**Phone Number and email:**

**1. Did you use volunteers in the 2006/2007 program year? YES or NO**

Total number of volunteers \_\_\_\_\_

Please provide a breakdown of how many people participated in the various tasks.

<b>Task</b>	<b>Number of Volunteers</b>
Tutor for Adults	
Tutor for Children	
Assist in the Early Childhood Classroom	
General office assistant (filing, mailings, etc.)	
Guest Speakers	
Plan/prep for program activities/events	
Summer Reading Program	
Maintenance	
Assist with home visits	
Other:	

**2. Did any of the parents from your program volunteer this program year? YES or NO**

Total number of parents who volunteered. \_\_\_\_\_

Please provide a breakdown of the type of their volunteer work.

<b>Volunteer Opportunity</b>	<b>Number of Parent Volunteers</b>
Their child’s school classroom	
Early Childhood Classroom	
Lead a parenting workshop/session	
Plan/prepare for program activities/events	
Summer Reading Program	
Outside organizations (library, hospital, etc.)	
Other:	



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**3. Did you actively recruit volunteers in the 2006/2007 program year? YES or NO**

If yes, please indicate how successful you found each method of recruitment used;  
circle 5 if you found the method very useful, circle 1 for not very useful.

If you did not use a method of recruiting, please circle DNU.

If you did not use any volunteers please check here. \_\_\_\_\_

	not very useful			very useful		
Word of mouth	1	2	3	4	5	DNU
Flyers	1	2	3	4	5	DNU
Newspaper articles and ads	1	2	3	4	5	DNU
Radio/TV ads	1	2	3	4	5	DNU
Connections with local colleges and/or schools	1	2	3	4	5	DNU
Presentations at local group meetings	1	2	3	4	5	DNU
Volunteer placement agency	1	2	3	4	5	DNU
Job fairs	1	2	3	4	5	DNU
Phone calls	1	2	3	4	5	DNU
Newsletters	1	2	3	4	5	DNU
Bulletin boards	1	2	3	4	5	DNU
Church bulletins	1	2	3	4	5	DNU
Letters to businesses	1	2	3	4	5	DNU
Posters	1	2	3	4	5	DNU
Volunteers find us without any recruitment	1	2	3	4	5	DNU
Other:	1	2	3	4	5	DNU

**4. Where do your volunteers come from?**

Please indicate how many volunteers have come from the various sources listed.

Potential Source of Volunteers	Number of Volunteers from Source
Collaborating agencies	
Colleges	
High Schools	
Senior Center	
Local businesses/companies	
Local literacy council	
Foster Grandparent program	
Literacy Corps program	
AmeriCorps program	
Parents from the Family Literacy program	
Other:	

**5. Does your agency employ a volunteer coordinator? YES or NO**