

Agency Professional Development Activity Report
To Be Uploaded into Agency CPI Hub by IHPDS

Name of instructors/Tutor Coordinators (paid and volunteer) who completed activity (attach sign in sheet if appropriate):

Name	Agency	Name	Agency
Tammy Bluming	ARIN IU28	Kevin Cromwell	YWCA Tri-County
Barbe Daugherty	Altoona Area School District	Allison Ludlow	Lehigh-Carbon Community College
Thea Millman	Norristown Area School District	Annette Reiff	Tri-County OIC
Beverly Strayer	York County School of Technology	Marianne Taylor	CIU10
Elizabeth Thomas	Somerset County Technology Center	Courtney Tirak	GECAC
Lynne Watson	Adult Literacy Lawrence County	Justine Willett	CIU10
Michelle Yutzy	Somerset County Technology Center		

Title of professional development activity: March 2017 Tutor Coordinator Webinar

Date and duration of activity (number of PD hours):

- Date: March 21, 2017
- Start and end times: 10:00 – 11:00 am
- Location: Webinar
- Topic: Time Management Strategies

Description of activity (type of activity, facilitator, content, etc.):

- Facilitator: Kim Roush
- Type of activity (online, face to face, networking event, training, study circle, etc) - webinar
- At the end of the webinar, participants will be able to:
 - Identify at least one time management strategy they will implement.

Activity is connected to agency consultation plan and individual professional development plans of participants: **YES** NO

If NO, why not?

Other comments: