

**Agency Professional Development Activity Report
To Be Uploaded into Agency CPI Hub by IHPDS**

Name of instructors/Tutor Coordinators (paid and volunteer) who completed activity (attach sign in sheet if appropriate):

Name	Agency	Name	Agency
Tammy Blumling	ARIN IU 28	Wendy McDowell	Penn State ISAL
Bob Daniels	Adams Co Literacy Council	Traci Nelson	Comm College Allegheny Co
Barbe Daugherty	Altoona Area School District	Sharon Sgriccia	YWCA Pottstown
Bev Hirneisen	Literacy Council Reading Berks	Tracy Short	GECAC
Andrea Horton-Merikli	?	Selina Shrestha	Marywood
Gretchen Jacobs	GPLC	Sue Snider	Facilitation and Consultation
Linda Lazar	IU 29	Lynne Watson	Adult Literacy Lawrence Co
Allison Ludlow	Lehigh-Carbon Com College	Joy Zamierowski	Facilitation and Consultation
Tonya Mauk	Community Action, Inc		

Title of professional development activity: May 2015 Tutor Coordinator Webinar

Date and duration of activity (number of PD hours):

- Date: May 19, 2015
- Start and end times: 10:00 – 11:00 am
- Location: Webinar
- Topic: Monitoring Visits

Description of activity (type of activity, facilitator, content, etc.):

- Facilitator: Kim Rossman
- Type of activity (online, face to face, networking event, training, study circle, etc) - webinar
- Objectives
 - Participants will be able to:
 - Identify at least two items to be prepared for when anticipating a monitoring visit

Activity is connected to agency consultation plan and individual professional development plans of participants: YES NO

If NO, why not?

Other comments: