

Agency Professional Development Activity Report
To Be Uploaded into Agency CPI Hub by IHPDS

Name of instructors/Tutor Coordinators (paid and volunteer) who completed activity (attach sign in sheet if appropriate):

Name	Agency	Name	Agency
Donna Antony	Welcoming Center for New Pennsylvanians	Lois Badger	Bradford County Community Action
Melissa Bestwick	Midwestern IU4	Tammy Bluming	ARIN IU28
Scott Bostwick	Center for Literacy	Kim Gavlick	Luzerne CCC
Andrea L Hill	Reading Area CC	Many Ly	GPLC
Thea Millman	Norristown ASD	Marie Scott	CC of Allegheny County
Beverly Strayer	York Cnty School of Technology	Tina Swineford	Altoona ASD
Marianne Taylor	Central IU10 (Clinton County)	Franklin Thomas	LIU12 (Franklin County)
Courtney Tirak	GECAC	Lynne Watson	Adult Literacy Lawrence Cnty
Joy Zamierowski	NE Tri-County IU5		

Title of professional development activity: October 2016 Tutor Coordinator Webinar

Date and duration of activity (number of PD hours):

- Date: October 18, 2016
- Start and end times: 10:00 – 11:00 am
- Location: Webinar
- Topic: Lesson Planning and CCRS

Description of activity (type of activity, facilitator, content, etc.):

- Facilitator: Kim Roush
- Type of activity (online, face to face, networking event, training, study circle, etc) - webinar
- Objectives:
 - Explain at least three reasons why it is important to use lesson plans.
 - List the components of an effective lesson plan.
 - Provide resources and support to tutors to help them develop an effective lesson plan.

Activity is connected to agency consultation plan and individual professional development plans of participants: **YES** NO

If NO, why not?

Other comments: