Tutor Observation Checklist

Prior to observing a tutoring session meet with the tutor to discuss what he/she would like you to observe and provide feedback on. During the observation, focus on the sections and statements in this checklist that pertain to the tutor’s request.

**Strongly Agree = 5  Agree = 4  Neutral = 3  Disagree = 2  Strongly Disagree = 1  Not applicable = NA**

1. Tutor demonstrated beliefs, behaviors and practices that are supportive of adult learners.
   - Fostered learner-centered instruction.
   - Demonstrated empathy, patience, and support.
   - Demonstrated cultural awareness and sensitivity.
   - Addressed learners’ with learning difficulties.
   - Accommodated adult learners’ multiple learning styles.
   - Understood demands of adult roles and responsibilities as workers, parents, citizens.

2. Tutor modeled instruction in a manner conducive to learner interaction.
   - Encouraged learners to share their knowledge and skills.
   - Acknowledged and utilized the knowledge that adults bring to learning.
   - Encouraged adult learners to voice their opinions.
   - Modeled the sharing of knowledge and skills.

3. Tutor modeled reinforcement of positive attitudes toward learners' potential for success.
   - Held high expectations for learner achievement.
   - Challenged learners to go beyond their perception of their own limitations.
   - Met learners where they are and fostered their potential for change and growth.
   - Developed within each learner a sense of his/her talents, progress and ability.
   - Encouraged adult learners to practice self-evaluation and strive for continual improvement.

4. Tutor indicated proficiency in the subject area in which he/she provided instruction.
   - Demonstrated knowledge of current materials appropriate for adults.
   - Demonstrated knowledge of current methods appropriate for adults.
   - Used current methodologies and procedures specific to the content area.
5. Tutor taught ways to design instructional plans.

- Utilized a learning plan – was prepared.
- Used bias-free language and materials.
- Utilized an appropriate variety of instructional techniques.
- Organized a sequential plan of instruction – was organized.

6. Tutor modeled encouragement of critical thinking.

- Motivated learners to solve problems.
- Related learning opportunities to current concerns and issues.
- Used questioning techniques to stimulate critical thinking.
- Encouraged creative thought and expression

7. Tutor demonstrated methods and tools used for informal assessment.

- Continually checked for learning.
- Informally assessed learners’ understanding.
- Used the results of informal assessment to modifying presentation.

What I like most about the session:

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Based on the conversation with the tutor prior to the observation, I feel the tutor could benefit from:

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