



TUTORS OF LITERACY IN THE COMMONWEALTH



925 West College Ave  State College, PA 16801

Phone (814) 867-0203  Fax (814) 867-0483

Email: literacy@tlcliteracy.org

Website: www.tlcliteracy.org

QUESTIONNAIRE FOR VOLUNTEER TUTORS OF ADULT LEARNERS

Name: _____

Address: _____

E-mail address: _____

Program Affiliation: _____

Length of time you have been tutoring: _____

Level of your student, please circle: PL = pre-literate, BR = beginning reader, IL = intermediate level, HL = high level, other (please specify) _____

Please circle all that apply to your student: ABE, GED, ESL, ADP (Adult Diploma Program), FL (Family Literacy), Other (please explain): _____

1) Before you were assigned a learner, did you receive any tutor training? YES or NO

a) If yes, how long was the training? _____

What do you feel was the most important thing that you learner during that training?

b) If no, do you feel that receiving some training would have helped you start tutoring? If so, in what way? _____

2) If you were able to design an "ideal" tutor training, what are **at least** three major topics that you feel should be covered? (Please provide details and/or examples). _____



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3) What is the biggest challenge that you have faced as a volunteer tutor? How did you handle it? _____

4) What resources do you have available to assist you with your tutoring? _____

5) What resources would you like to have available to assist you with your tutoring?

6) Do you use the Verizon Literacy Network (Thinkfinity) website as a resource? YES NO

7) If yes, what sections have you visited and what have you found the most useful? _____

8) Would you refer to a website specifically designed to assist literacy tutors? YES NO

9) If yes, what would you like to see on the website (i.e. lesson plans, professional development materials, on-line trainings, etc.)? _____

Thank you very much for taking the time to complete this questionnaire. Upon receipt of this completed survey, you will be mailed a tutor reference manual (topics will vary).



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May 10, 2007

To Tutors, Tutor Coordinators, and Program Administrators:

As many of you know, I recently sent out a questionnaire to programs regarding tutor training. I am now doing a follow-up questionnaire specifically for volunteer tutors and I am recruiting your help. If you are in a position to pass this survey on to tutors in your program, I would appreciate it if you would do so. If not, I would also appreciate it if you would share it with someone who can. If your program does not use tutors, then please disregard this letter.

The long-term goal of my probing is to pull together the essential elements of basic tutor training, with feedback from those with hands-on experience. Without wasting time reinventing the wheel, I would like to use the knowledge from the field to refine TLC's current tutor training and make it as effective and efficient as possible. It is all the pearls of wisdom that I would like to capture and share with those in adult and family literacy. Credit will be given where due – I have no desire to take credit for other's knowledge and experience.

Now that I have the first phase of information gathered, I would like to collect thoughts and feelings from tutors who are in all stages of tutoring – new, seasoned, and anywhere in between. Tutors who complete and return this survey will receive a tutor resource manual in thanks for their participation. Individuals are encouraged to return this questionnaire to the above address or if programs prefer, they may gather the surveys and submit them to me in bulk. Please feel free to make as many copies of this questionnaire as you like. It can also be submitted to me electronically at kim@tlcliteracy.org. The questionnaire will be available on our website, www.tlcliteracy.org if more copies are needed.

If you have any questions, please feel free to contact me. The information gathered from this survey will be available on our website, www.tlcliteracy.org, and in a future TLC newsletter.

Thanks again for your help and have a great spring.

Sincerely,

Kim Rossman
Training Coordinator